

# Home Preparation Checklist

## Make Your Home Shine!

- These helpful tips will make your home stand out to potential buyers.
- Most of these items can be taken care of by the home owner.
- However, if you need assistance Allen Tate Home Services or Allen Tate Handyman Services can help you with home repairs and improvements. (We've indicated below these types of services.)

### Exterior

- Mow lawn, prune shrubs and trees
- Clean pet areas, re-sod if needed

#### HOME SERVICE JOBS

- Clean brick, siding or stucco, paint or repair as needed
- Wash windows
- Sweep and remove stains on driveways and walkways

#### HANDYMAN JOBS

- Repair doors, paint
- Paint/repair fences

### Living and Dining Rooms

- Arrange furniture for maximum open feel
- Remove papers and clutter
- Straighten bookshelves, store books
- Polish furniture and wood
- Remove extra or dying plants
- Clean lighting fixtures
- Clean hardwood floors
- Clean window coverings

#### HOME SERVICE JOBS

- Clean/paint walls and ceilings

#### HANDYMAN JOBS

- Check doors and windows (to ensure working properly)

### Kitchen

- Store extra dishes – clean cupboards
- Clean/remove stains from sink
- Polish cabinets
- Clear all areas of paper and unnecessary items
- Clean exhaust hoods
- Clean appliances inside and out
- Clean and wax floors
- Clean curtains

#### HOME SERVICE JOBS

- Repair faucet leaks

### Bedrooms

- Clean curtains
- Clean bedspreads or replace with neutral color bedding
- Clean and deodorize carpet
- Organize closets, store excess items
- Straighten children's rooms, pack excess toys

#### HOME SERVICE JOBS

- Wash, patch and paint walls in neutral shades

### Bathrooms

- Set out clean towels
- Clean counters
- Clean sinks, tub, shower and toilets
- Remove all stains and mold
- Clean medicine cabinets, vanities, linen closets
- Clean and deodorize floors
- Wash curtains

#### HOME SERVICE JOBS

- Repair any necessary plumbing problems

#### HANDYMAN JOBS

- Caulk and grout

### Inside (General)

- Open shades and curtains
- Place fresh flowers in rooms
- Clean rugs
- Empty trash baskets
- Vacuum, sweep and dust

### Outside (General)

- Put away toys and lawn tools
- Put away any objects that take away from curb appeal
- Clean porch

#### HOME SERVICE JOBS

- Clear driveways and walk areas

### Basement/Garage

- Organize tool, shop and laundry areas – store extra items
- Organize children's play areas – store extra items
- Clean garage – store tools and equipment
- Sweep floors, remove cobwebs
- Wash and deodorize pet areas

#### HOME SERVICE JOBS

- Check furnace and water heater condition
- Repair pipes as necessary

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